



## WEDDING OUTLINE

Name of WEDDING couple: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Liaison: \_\_\_\_\_

Colors: \_\_\_\_\_

Photographer: \_\_\_\_\_

Cell #: \_\_\_\_\_

Videographer: \_\_\_\_\_

Cell #: \_\_\_\_\_

Announcements/Special Activities \_\_\_\_\_

General Type of Music: \_\_\_\_\_

FIRST DANCE SONG: \_\_\_\_\_

DADDY DAUGHTER DANCE SONG: \_\_\_\_\_

MOTHER SON DANCE SONG: \_\_\_\_\_

WEDDING PARTY DANCE SONG: \_\_\_\_\_

CAKE CUTTING SONG: \_\_\_\_\_

BOQUET & GARTER TOSS SONG: \_\_\_\_\_

FINAL SONG OF THE NIGHT: \_\_\_\_\_

### ORDER OF EVENTS

### TIME

ORDER OF EVENTS	TIME
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	



WEDDING PARTY

BRIDE AND GROOM:

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BRIDE'S PARENTS:

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GROOM'S PARENTS:

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MAID OF HONOR:

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BEST MAN:

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BRIDESMAIDS

GROOMSMEN


RING BEARER

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FLOWER GIRL(S)

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## WHAT CAN YOU EXPECT FROM YOUR DJ, STEVE BUZZARD

1. My job is simple. I am responsible for steering the ship Your special night is not about me. Rather, it is about the two of you along with your family and friends. I will make sure that the reception moves smoothly and has a great ebb and flow to it. That starts with all the items that traditionally take place (announcement of the wedding party, the toast, cake cutting, first dance, bouquet/garter toss) in the reception as well as the music that will be played.
2. The reception is **your** creation. That means that there are traditional ways of doing things (see GENERAL OUTLINE SAMPLE page), but my job is to work with you to make sure that any customization you have in mind is executed in the way that you envision it.
3. The MUSIC LIST is an important part of the reception. As important as the list of music you want is the list that tells me the music you don't want. Based on the music titles you provide for me, I may need to fill in the gaps and I want to make sure I keep the energy going with music you and your guests will enjoy. And do know that it is o.k. to make your list as long as you want. The more songs you have, the easier it is for me to direct your special night.
4. Relax and enjoy your special night. I will do my best to limit the times I will need to ask you any questions. Of course, if you have questions or requests during the night, I am always available to you. I will also work directly with the caterers, photographers and videographers about all being on the same page.
5. *Lastly, I want you to know how much I love weddings.* There is nothing like your special day and just knowing that I get to be a part of it is an honor in itself. I realize that the DJ is an integral part of your wedding and I look forward to working with you.



## GENERAL OUTLINE SAMPLE

### 1. INTRODUCTION

-- FUN or ELEGANT: It is your choice

### 2. DINNER IS SERVED

### 3. TOASTS

-- Best Man, Maid of Honor, Bride's Father

-- If you want more people to be allowed to toast, just let me know.

-- Sometimes the BRIDE and GROOM like to say THANK YOU and have a few words. It's a nice touch.

### 4. FIRST DANCE

### 5. FATHER-DAUGHTER DANCE

-- You can dance the entire song OR some BRIDES choose to dance for a minute or so and then invite other DADS/DAUGHTERS out to the floor.

### 6. MOTHER-SON DANCE

-- See above

### 7. CAKE CUTTING

### 8. BOQUET AND GARTER TOSS

### 9. MONEY or HONEYMOON DANCE (optional)

-- Some do it, some don't. If you do, I will make sure that there are enough songs so that everyone has a chance to dance with the BRIDE and GROOM.

### 10. FAREWELL DANCE

-- Pick a song to close the night.

**ALSO: I TAKE PHOTOS! I am not a professional. I just like to take pictures and will create a PHOTO GALLERY for you at the completion of your special day. I'll send you the link.**